



**Karnatak University's,  
KARNATAK SCIENCE COLLEGE, DHARWAD  
NAAC Accredited**



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**6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

### **Organizational structures**

Karnatak Science College, Dharwad, is a Constituent College of Karnatak University, Dharwad. Established in 1958 to address the educational needs of North Karnataka, it was the only Government College in the region at its inception. The college operates under its Governing Body (GB) and functions in accordance with University administration. The University has directed the Principal to oversee academic and non-academic matters in collaboration with HODs, Coordinators, teaching & non-teaching staff, IQAC, and various committees.

### **Governing body:-**

The Governing Body (GB) is the authority responsible for making policies and exercising governance over an organization. The structure of the Governing Body is constituted by the Vice-Chancellor, Registrar, Syndicate member, Director for Student Welfare Office, Principal, Professors, Associate Professors, and Senior Assistant Professor.

### **Administrative setup:-**

Karnatak University establishes administrative strategies and directs the Principal to implement and execute rules and regulations to achieve the institution's Goals, Vision, and Mission. At the college level, the administrative hierarchy is headed by the Principal, followed by the HODs of various departments and non-teaching staff. The departmental hierarchy is led by the HOD (Headship is assigned on a two-year rotation basis among the Associate Professors), Associate Professors, and Assistant Professors. If there is no Associate Professor in the Department, the Coordinator position is assigned to the Assistant Professor on a two-year rotation basis. If there is no permanent teaching staff in the department, the parent department's HOD/Coordinator oversees the department. The formal organizational structure of the library consists of the Librarian, Assistant Librarian, and other subordinate staff.

### **Recruitment Procedure:-**

Karnatak Science College is a constituent college of Karnatak University, Dharwad. Permanent teaching and non-teaching positions are filled by the University following UGC and KCSR rules. The number of permanently approved posts (sanctioned by the state government of Karnataka) is advertised publicly in leading daily newspapers, inviting

applications from eligible candidates. The screening committee assesses applications, and eligible candidates are called for an interview/interaction. Selection is based on merit by the appointment committee, and the chosen candidates are approved in the syndicate meeting, followed by the issuance of appointment orders. If a department lacks sufficient permanent teaching faculty, the remaining workload is assigned to temporary teaching assistants/guest faculties appointed by the University. Temporary non-teaching posts are filled on a contract basis. The promotion of permanent teaching staff occurs through the Career Advancement Scheme (CAS) after fulfilling the required eligibility.

**Service rules:**

The service conditions of permanent teachers, including appointments and promotions, are regulated by Karnatak University, Dharwad, following the rules and regulations stipulated by the UGC and the Government of Karnataka. The service rules for non-teaching staff are governed by the KCSR rules and the set of rules of the University.



KARNATAKA UNIVERSITY'S

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## **GOVERNING BODY**

- Chairman** : Prof. K.B Gudasi,  
Vice- Chancellor, Karnatak University,  
Dharwad
- Registrar** : Sri Yashpal Kshirasagar  
Karnatak University, Dharwad
- Secretary** : Dr. S.C. Chougala,  
Principal,  
Karnatak Science College, Dharwad
- Members** : Dr. K. D. Haveripeth  
Syndicate member,  
Karnatak University, Dharwad
- : Prof. S. K . Power  
Student welfare Officer, KUD,
- : Dr. J. L. Kalyan,  
Senior Associate Professor, KSCD
- : Dr. (Smt.) M. S Salunke  
Senior Associate Professor, KSCD
- : Dr. Nagaraj. S  
Senior Assistant Professor, KSCD

# FLOW CHART OF THE ADMINISTRATIVE STRUCTURE OF THE ORGANISATION

